



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

| | | |
|--|---|---|
| 1.Name of the Institution | | D.K. Government College for Women (A), Nellore |
| • Name of the Head of the institution | Dr. D. Giri | |
| • Designation | Prinicipal | |
| • Does the institution function from its own campus? | Yes | |
| • Phone No. of the Principal | 9948121701 | |
| • Alternate phone No. | 7989663765 | |
| • Mobile No. (Principal) | 8008946963 | |
| • Registered e-mail ID (Principal) | nellore.jkc@gmail.com | |
| • Address | Opposite Police Parade Grounds, Dargamitta | |
| • City/Town | NELLORE | |
| • State/UT | Andhra Pradesh | |
| • Pin Code | 524003 | |
| 2.Institutional status | | |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 01/04/2016 | |
| • Type of Institution | Women | |
| • Location | Urban | |

| | | | | | |
|---|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the IQAC Co-ordinator/Director | Dr. P.M.V. Prasad | | | | |
| • Phone No. | 08612332819 | | | | |
| • Mobile No: | 7989663765 | | | | |
| • IQAC e-mail ID | iqac.dkw@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.dkwgdcnellore.ac.in/userfiles/AQAR%202021-22.pdf | | | | |
| 4.Was the Academic Calendar prepared for that year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.dkwgdcnellore.ac.in/userfiles/Academic%20Calendar%2022-23%20-%20Final.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 3 | A | 3.16 | 2023 | 14/03/2023 | 13/03/2028 |
| Cycle 2 | A | 3.07 | 2018 | 04/12/2018 | 31/12/2021 |
| 6.Date of Establishment of IQAC | | | 12/11/2003 | | |
| 7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)? | | | | | |
| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount | |
| D.K. Govt. College for Women (A), Nellore | CPE | UGC, New Delhi | 01/04/2016 | 0 | |
| 8.Provide details regarding the composition of the IQAC: | | | | | |
| • Upload the latest notification regarding the composition of the IQAC by the HEI | | | View File | | |

| | | |
|--|------------------|--|
| 9.No. of IQAC meetings held during the year | 13 | |
| <ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Did IQAC receive funding from any funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none">If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>1. SSR was submitted to the NAAC on 29-11-2022, for Cycle 3, and consequent on submission, Peer Team visited the college and after the total assessment, college is accredited with 3.16 CGPA on a Seven point scale at A Grade. 2. Graduation Day for 2018-21 batch was conducted on 23-12-2022 and the degrees were given away by the Honorable Vice Chancellor of V.S.University, Nellore. 3. 2nd Governing Body Meeting was conducted on 23-12-2022 under the chairmanship of Honorable Commissioner of Collegiate Education, Dr.P.Bhaskar, IAS. Some of the prominent persons who took part in the GB Meeting were Dr. P. Rama Chandra Reddy, Registrar , VS University Nellore, Dr.Poorna Benerjee, UGC nominee and Prof. of English, Residency University , Kolkata , the principal Dr. D. Giri, Regional Joint Director of Collegiate Education, Academic Guidance Officer of Collegiate Education, govt. of A.P. , Chief Accounts Officer of Collegiate Education, govt. of A.P . New Programmes like B.A (Economics , statistics and Computers) , M.Sc (Computer Science) , Revival of M.A English and M. A Telugu were approved for 2021-22. Also B.Sc (Mathematics, Chemistry, Computer Science) , B.Sc (Computer Science , Statistics , Data Science) , B. A(History , Economics, Communicate English) were also approved. Proposals for seed money to the faculty for their research w.e.f 2022-23 were also approved. 4. ISO Certification: An ISO Certificate is awarded to an organization that practices high standards. In this connection, IQAC has taken up this responsibility of achieving an ISO certificate to this institution. A committee was formed by the IQAC that exclusively works towards accomplishing this goal. The committee worked under the guidance of IQAC, Coordinator Dr. P.M.V. Prasad.</p> | | |

Annual Quality Assurance Report of D.K.Government College for Women has prepared itself rigorously in the respective areas and finally Secured 3 ISO certificates for the "IMPLEMENTATION OF GREENARY AND ENVIRONMENTAL PROMOTION ACTIVITIES" , "IMPLEMENTATION OF ENERGY SAVING PRACTICES" (ISO 50001 : 2018) and for "PROVIDING EDUCATIONAL SERVICES", which are valid from 17.12.2022 to 17.12.2023. Assessment was done by HYM International Certifications Pvt. Ltd.

(www.hymcerfications.com) 5. Initiated to Conduct National webinars and seminars 6. Initiated to go for Admission campaign from the catchment areas and the abutting mandals and districts even. 7. Initiated to start Student's Community Service Project on 13.06.2022 which is an initiative of Govt. of A.P. consequently our student Kum. BommaliKeerthi, Student of BBA (Digital Marketing) bagged state level 1st prize. 8. A novel programme, Short Term Internship/ Apprenticeship (two months) for the under graduate students of our college, designed by the Govt. of A.P has been initiated by the IQAC in the month of Sep-Oct, 2022 and the programme was concluded successfully, with all our students gaining practical knowledge and training at different companies, forms and factories. 9. Student Induction Programme has been conducted and the first year students were made to acclimatize themselves to the demography and in all aspects of curricular, co-curricular and extracurricular activities.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

| Plan of Action | Achievements/Outcomes |
|---|---|
| Review Meeting on SSR Submission in July 2022. | Committees formed. |
| Meeting on Qualitative Metrics Write-up part in August 2022. | Different webinars conducted. |
| Preparation of draft SSR in Sept 2022. | Draft SSR Prepared. |
| Submission of draft SSR to CCE in Oct 2022. | Draft SSR Submitted to CCE. |
| Action Plan for Documentation of SSR in Oct 2022. | Documented as per the Action Plan. |
| Review meeting on clarification of issues raised in Criteria in Oct 2022. | Clarified doubts in the preparation of SSR with the help of NAAC Experts and CCE. |
| SSR Documentation in Nov 2022. | SSR Documented |
| Corrections and Submission of SSR in NAAC portal in Dec 2022. | Corrections done and submitted SSR in the NAAC Portal. |
| Peer Team visit preparations in Jan 2023. | Different Committees framed for Peer Team Visit. |
| Meeting with all departments on Preparation files for NAAC Peer Team in Feb 2023. | Prepared files for NAAC Peer Team. |
| Meeting with all staff Members on Peer Team Visit in March 2023. | Followed the instructions given by the principal. |
| Success Meet in March 2023. | Experiences shared. |
| Meeting on feedback given by peer Team in April 2023. | Prepared action plan for the fulfillment of recommendations. |
| 13.Was the AQAR placed before the statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| | |

| | |
|----------------------------|--------------------|
| Name of the statutory body | Date of meeting(s) |
| Academic Council | 13/12/2022 |

14. Was the institutional data submitted to AISHE ?

Yes

- Year

| | |
|---------|--------------------|
| Year | Date of Submission |
| 2022-23 | 16/02/2024 |

15. Multidisciplinary / interdisciplinary

In line with New Education Policy which aims at promoting an all-round growth of the students through inter-disciplinary mode. Annual Quality Assurance Report of D.K. Government College for Women education, D.K. Government College for Women offers 19 programmes (15 UG & 4 PG) ensuring the development among them intellectually, emotionally, scientifically, socially and culturally. Besides having compulsory credit-based courses, the students also choose electives from any other discipline. While HVPE and Personality enhancement courses add values to their study, courses like Business Communication and Analytical Skills enhance their career opportunities. Due to these inter-disciplinary courses opted by students, the scope in getting jobs will surely grow. The inter-disciplinary workshops and seminars conducted in the institution enable the integration of sciences with humanities. Moreover, the NSS, NCC, RRB and Youth Red Cross wings play their part in sensitizing students towards international problems like environmental pollution, global warming etc, and creating awareness on different diseases like COVID, AIDS, Cancer and how to counteract them. By encouraging blood donation, they try to create in them the service attitude and helping nature.

16. Academic bank of credits (ABC):

To put up the high academic standards among the students, the college has undergone MoUs with various other institutions for collaborative learning. APSSDC has established its wing in the college to train up the students in employability skills like communicative skills, computer skills and analytical skills. Earlier we had MoU with ALPHA MARINE, COASTAL AQUA INDUSTRIES, Anvitha Life Care Pvt limited, Sector Skill Council, New Delhi to impart various skills among the students. To enrich their learning experience, the

students are encouraged to enroll their names in online platforms like SWAYAM and MOOCS.

17.Skill development:

To enable the students to acquire the desired competencies, the college focuses mainly on their skill acquisition. Certificate courses are introduced by many departments to enhance skills among them. Field visits, project works, industrial visits, internship programmes enlarge the scope for experiential learning. To provide value based education, the college provides courses like Human Values and Professional Ethics as well as Personality Enhancement and Leadership. Value added courses offered in college include Coaching for Bank exams, Groups etc. Respect for Indian Constitution is enhanced by observing National Days and celebrating them in a grand manner.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system. Annual Quality Assurance Report of D.K.Government College for Women culture, using online course) India is unique in upholding family values, ancient knowledge system, Indian culture and heritage by often celebrating festivals, observing important days, traditions and customs and so on. The students are often made to participate in cultural programmes that reflect our ancient Indian culture. Various days are observed like maatrubhashaDiwas, Hindi Diwas to show respect towards our languages. Competitions are held in various languages on different topics and prizes are distributed among the winners.NCC students are trained in martial arts like Karate. Yoga classes are conducted to promote awareness on our ancient Indian Yoga system invented by Patanjali. Annual day, Sports day are celebrated with all the students by involving them in various assigned duties to promote national integrity. Teachers' Day, Engineers' Day are observed to commemorate the services of pathfinders. Competitions are often held in poster presentations, painting, drawing, singing, folk dancing, Kuchipudi, Bharathanatyam, essay writing, quiz, skits and monologues etc, to keep them connected to ancient lore. Programs like SAHITHI KOUSALAM is being conducted on every second Sunday of every month for promoting Vernacular telugu Language and discussions on telugu literature.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Of late, a paradigm shift occurred in teaching learning process,

wherein, to achieve high-order learning, the college has laid much focus on Outcome Based Education while designing assessment practices, emphasizing more on what is learned rather than what is taught. For this, IQAC has conducted seminars inviting experts to explain the merits of OBE. It adds much to the earlier process of traditional assessment. In the Induction Programme itself, the students are made aware of Programme outcomes, Programme Specific Outcomes and Course Outcomes as shown in curriculum. BoS meetings are organized by each department to get approval of the course learning outcomes. By following Bloom's Taxonomy, the question paper is prepared keeping in view of the various cognitive levels, for the overall assessment of student's knowledge. Many a program were conducted on OBE.

20.Distance education/online education:

The college provides distance education for Undergraduate Programmes through Dr. B.R. Ambedkar Open University established by Government of Andhra Pradesh to cater the academic needs of the students. As the regional centre, the college admits students in three programmes such as B.A., B.Sc., and B.Com. D.K. Government College for Women has a Coordinator and conducts offline classes for B. A student on weekly basis. During pandemic, online classes were also conducted. The college had adopted blended mode of teaching for regular scholars. The lessons were taught through google meet platform, or google classroom; assessment was done and marks were posted for students' understanding. Offline and online mode of teaching continued for some time for the benefit of the students. Most of the faculty members have undergone training in developing e-content.

Extended Profile

1.Programme

1.1 19

Number of programmes offered during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.Student

2.1 924

Total number of students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

2.2

292

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.3

924

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.Academic

3.1

293

Number of courses in all programmes during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.2

60

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 19

Number of programmes offered during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.Student

2.1 924

Total number of students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

2.2 292

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.3 924

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.Academic

3.1 293

Number of courses in all programmes during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.2 60

| | |
|--|---------------------------|
| Number of full-time teachers during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.3 | 91 |
| Number of sanctioned posts for the year: | |
| 4.Institution | |
| 4.1 | 570 |
| Number of seats earmarked for reserved categories as per GOI/State Government during the year: | |
| 4.2 | 24 |
| Total number of Classrooms and Seminar halls | |
| 4.3 | 229 |
| Total number of computers on campus for academic purposes | |
| 4.4 | 150.71 |
| Total expenditure, excluding salary, during the year (INR in Lakhs): | |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

D.K. Government College for Women focuses on providing education that embraces current and inclusive fields through which the needs of all the sections of the society can be addressed On a local, national, and global needs. They continuously redesign and update their curriculum based on expert and stakeholder feedback.

Humanities programs offer a global perspective and equip students for local development through entrepreneurship and employability. Life Science programs incorporate eco-friendly courses based on

global needs, aiming to make students well-versed in relevant technologies.

A course in Applied Statistics plays an increasing role in our societies and government.

Commerce programs like B.Com Computer Applications prepare students for both global and local job markets. Internships in the final year prepare students for professional challenges. New courses like Data Science enhance employability, while restarting P.G. courses in Telugu and English encourages higher education access for girls. Instead of Electives in the final year, which was followed till the previous academic year, the students are given the liberty to choose 2 papers that they are interested in depending on the employability skills of the papers

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | View File |
| Link for additional information | https://dkwgdcnellore.ac.in/userfiles/1_1_1(10).pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | View File |
| Details of syllabus revision during the year | View File |
| Any additional information | View File |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

206

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

206

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

15

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Being a women's autonomous College, the curriculum integrates

crosscutting issues relevant to Human Values & Professional Ethics, Gender Sensitivity, Environment and Sustainability for the holistic development of the students. A total of 12 courses are concerned with these issues. There are 2 full-fledged courses namely 'Environmental Studies' and 'Human Values and Professional Ethics' which are offered across 14 programmes. Environmental Studies: The undergraduate and post graduate degree program of the college requires students to have Environmental Studies as a compulsory course in Semester 1. Apart from Skill development course, Environmental issues are widely focused on 62 different courses. Human values and professional Ethics-HVPE: The course on Human values and Professional Ethics helps the students to gain transformation towards a holistic worldview which happens to be the prime purpose of value education. This Besides these, 38 courses focused on harmony & unity, social responsibility, morality, human dignity, ethics in biology, leadership qualities, ethical hacking etc. Gender Sensitivity: 44 courses offered in the college directly focuses on Gender sensitivity and gender related issues. In view of enhancing the students Skills, many Skills Oriented courses have been introduced, in the form of Life Skill Courses and skill Development Courses

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | View File |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

476

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | View File |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

365

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | View File |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File |
| Any additional information | View File |

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf |
| Any additional information | View File |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

307

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

307

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college assesses learning levels of the students to bring up a change in the learning behavior of the students. The diversified learning levels are assessed at the entry level by conducting "Bridge course". It is a 10hour program consisting of syllabus, teaching hours and exam (Multiple choice based questions). The students were categorized into slow, moderate and advanced depending on the marks secured in the entry level exam. Class representatives were nominated by the student council basing on the merit in the qualifying examination. For II & III year students, semester end examination results on merit to catergorize students. The assessment methods include

DIRECT ASSESSMENT

1. Internal Assessment

2. Semester End examinations**3. Assignments****4. Surprise tests/slip tests****5. Student Internships****INDIRECT ASSESSMENT****1. Seminars****2. Quiz****REMEDIAL COACHING**

After release of semester end examination results each department conduct a meeting to discuss the gap analysis and an action plan was prepared to organize remedial classes to backlog students in zero hours and holidays (20 hrs).

CONCEPT MAPS

It is given to slow and moderate learners to analyze the topics.

COMMUNITY SERVICE PROJECT

It is given to all students and assessment was also done through viva and oral presentation.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/2_2_1%20Final_Upload.pdf |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/05/2023 | 924 | 59 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teachers employed experiential, participative and problem solving methodologies reflecting efficacious learner environment.

EXPERIENTIAL LEARNING METHODOLOGIES: Under experiential learning approach the various methods used by the departments are TEACHING THROUGH VISUAL CLIPS Teachers prepare images related to the concept and display them through which students connect the image to the content.

STUDY PROJECTS, CHARTS, POSTERS, EXHIBITS AND MOCK ARRANGEMENTS
Teachers assign study projects to make students get hands on experience. Teachers guide the students in the preparation of charts, posters and exhibits.

Participative Learning Methodologies:

The CLASSROOM PARTICIPATION:

OFFLINE APPROACH:

Interactive session

Group Discussions

Pair work

Brainstorming

Quiz

Seminars

Debate

Class reports**ONLINE APPROACH:**

Webinars

Brochure preparation

Flyers preparation

Preparation of quiz questions

OUTSIDE THE CLASSROOM:

Case studies

Surveys

Preparation of Questionnaire

COMMUNITY LEVEL PARTICIPATION:

Community service project

Distribution of prepared brochures

Awareness campaign, rallies

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/2_3_1%20Upload%20Final(1).pdf |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information Communication Tehnology has become an important and essential tool in teaching learning process to develop the digital skills and abilities with innovative methodologies. LCD projectors, printers, laptops, scanners, smartboards, LMS and digital library resources are used as ICT tools by the faculty to improve the students academic performance. Teaching faculty are encouraged to use the following ICT tools to permeate all aspects

of learning like providing better and quicker ways to interact and gain access to information.

The staff utilize online communicative tools such as zoom, google meet, cisco webex, google classroom, whatsapp, kahoot and testmoz etc., The faculty shares video lessons generated through Learning Management System, you tube links, prepared materials to the students. Some of the departments in the institution maintain own youtube channels to enhance the understanding and learning levels of the students. Digital and virtual classrooms were distributed among the departments. The college maintains ICT register where the faculty has to register the class details and should be mentioned along with their signatures. The register will be kept available in the Virtual and Digital classrooms. Virtual classes were not taken in this particular academic year as there was no intimation of virtual classes from higher authorities.

| File Description | Documents |
|--|--|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://www.dkwgdcnellore.ac.in//userfiles/file/Criteria%206/2022-23/ict%20webpage.p df |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

44

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Council before the commencement of academic year. Academic Calendar is a document enlisting all academic events including the dates for continuous assessment tests and end semester examinations. The college follows the Academic Calendar scrupulously prepared by the

Academic Council. The Academic Cell schedules specific allocation of days of working in view of the National festivals, local festivals and religious festivals. Academic Council distributes academic calendar to all HODs for the completion of syllabus on time. HODs distribute the Academic calendar to the concerned staff members and convene a departmental meeting for the allocation of specific courses to the individual staff.

A master timetable is prepared by the time table committee and sent to HODs, who consult with the teachers and prepare a departmental time table based on the academic calendar and curriculum. The concerned faculties prepare teaching plans for their respective courses. These teaching hours are distributed among classroom teaching, case studies, role play, workshops and laboratory sessions as per the subject requirements. The Principal and HODs monitor the progress of each course and ensure the timely and effective completion of course with perfect blend of theoretical and practical inputs.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

59

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | View File |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

37

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

263.45

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

69.1

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

291

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | View File |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination branch is automated to provide transparency, reliability, genuineness in every facility with high quality. A new initiative was introduced this academic year by posting the continuous internal assessment marks in online. Each lecturer was instructed to post course wise assessed marks which was distributed through spreadsheet.

The Academic Calendar is prepared by the Academic Council before the commencement of academic year. Academic Calendar is a document enlisting all academic events including the dates for continuous assessment tests and end semester examinations. The college follows the Academic Calendar scrupulously prepared by the Academic Council. The Academic Cell schedules specific allocation of days of working in view of the National festivals, local festivals and religious festivals. Academic Council distributes academic calendar to all HODs for the completion of syllabus on time. HODs distribute the Academic calendar to the concerned staff members and convene a departmental meeting for the allocation of specific courses to the individual staff.

A master timetable is prepared by time table committee and sent to HODs, who consult with the teachers and prepare a departmental time table based on the academic calendar and curriculum. The concerned faculties prepare teaching plans for their respective courses. These teaching hours are distributed among classroom teaching, case studies, role play, workshops and laboratory sessions as per the subject requirements. The Principal and HODs monitor the progress of each course and ensures the timely and effective completion of course with perfect blend of theoretical and practical inputs.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/file/Criteria%206/6_2_3/ERP%20Document.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Being an autonomous organization, the institution has developed and organized the courses as per the local and global needs of the society. The program outcomes and course outcomes were finalized in the Board of Studies meeting by critically evaluating each and every topic in the units.

DISSEMINATION of the program and course outcomes designed and developed to students and faculty through various means such as

1. College Website
2. Departmental display board
3. Department Register
4. Board of Studies book
5. The program and course outcomes are displayed on the college website for easy reference to the students, alumni, industrialists, panel members of the BOS etc., and also printed in BOS books.

The teachers communicate the program outcomes in the Student Induction Program (minimum period - 07 days) with students of all departments.

The organization of orientation program for newly joined students is a practice in the departments in which the program outcomes were clearly explained by the staff of the concerned in their departments.

Each department maintains a register in which Program outcomes and Course outcomes are mentioned and takes the signature of the students that they are aware of it.

The course outcomes are displayed in each department display board.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | View File |
| Link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/cos%20documents.pdf |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

CO attainment: The course outcomes designed by the departments for each course is mapped to the programme outcomes of the college. The CO and PO attainment is methodologically measured with the scientific formulas. The attainment level depicts the objectives of the college in toto. The method of attainment is said as below:
 1.CO – PO mapping for each course
 2.Attainment of course outcomes
 3.Attainment of program outcomes
 1.CO-PO mapping:

The attainment of CO for particular course in which continuous internal assessment is 30% and external assessment i.e., SEE is 70%. The average of all students for internal and external assessments is calculated. Accordingly, bench mark is hypothesised and scaled down from 1 – 3 levels as:
Attainment of Programme Outcomes: In a specific programme the mapped course outcomes with programme outcomes to be taken and assumed weighted average for each programme is calculated.

Procedure : Each department is informed to prepare Course outcomes, CO-PO mapping for each course. Attainment of co-po was done by each department through a methodology.Co-Po calculation was done as per the benchmark.Observations on course attainment after completion of each course was prepared. Finally, for each course, observations and action taken reports were prepared.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/2_6_2%20Upload%20Final%20Cos%20POs.pdf |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

290

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.dkwgdcnellore.ac.in//userfiles/file/Criteria%206/2022-23/2_6_3%20Result%20analysis%20annual%20report.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.dkwgdcnellore.ac.in/userfiles/sss%2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a research committee led by the Principal and three senior faculty members. They follow a research policy and encourage more publications in UGC-CARE journals. The committee has made remarkable achievements this year. Eight students joined the Ph.D. program and one student completed her Ph.D. in Chemistry. Four faculty members won national and international

awards for their research.

The faculty published 40 papers and 17 books/book chapters in reputed journals and publishers. They also attended 60 academic conferences and events to share and learn from other experts. The college hosted six seminars/workshops on various topics for the students and faculty. The college also signed seven MOUs with different organizations for research and development projects. Three MOUs helped to get chemicals worth 1.5 lakhs for science projects in Aquaculture and Zoology. An aquaculture laboratory sponsored by Alpha Marine Group is being set up as a result of one MOU.

Research Center's & Guideship:

- Vikrama Simhapuri University, Kakatur, SPSR Nellore district inspected department of Zoology to recognize as Research Centre.
- Dr.T. Sri Ranjani, dept of Zoology and Dr.K. Satya Narayana, Dept of Telugu recognized as Research supervisors by Vikrama Simhapuri University, Nellore and procedure is under process.

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://www.dkwgdcnellore.ac.in/userfiles/organized.pdf |
| Any additional information | View File |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | No File Uploaded |
| Any additional information | View File |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

5

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | View File |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | View File |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

10.5

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

2

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/ALPHA%20MARINE(1).pdf |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

6

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

| File Description | Documents |
|---|---|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | https://www.dkwgdcnellore.ac.in/userfiles/ALPHA%20MARINE(1).pdf |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an innovation cell that provides facilities and guidance to the students to apply technology for societal needs. It organizes various programs and events on entrepreneurship and research methodology. It also trains the students on marketing their products. The alumni who are

entrepreneurs mentor the students and conduct a course on jute bag making.

Innovation improves the quality of education as it helps the faculty and students to think better and solve problems. The students learn skills to commercialize their product. The institution runs earn-while-you-learn programs in zoology, botany, and chemistry, where the students produce aqua testing, ornamental fishery, organic manure, and detergent soaps. The institution also offers certificate courses to enhance the knowledge and skills of the students. The knowledge transfer by the departments creates the innovation ecosystem for the institution.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/3_3%20INNOVATIVE%20ECO%20SYSTEM%20TO%20UPL OAD.pdf |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

5

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | View File |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://www.dkwgdcnellore.ac.in/userfiles/RESEACH%20GUIDE%20WORD%203_4_2.pdf |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | View File |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

40

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | View File |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/3_4_4%20book%20publications%2020022024.pdf |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | View File |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college's vision is to empower its girl students and make them responsible citizens by engaging them in various community activities.

These activities are conducted through different platforms that cater to the interests and talents of the students, such as NSS, NCC, YRC, WEC, Red Ribbon club, and other support services. The students also learn about gender sensitization and human values through courses offered by the college, which help them to develop a positive attitude and respect for diversity. In the academic year 2022-23, the college organized 20 NSS activities, 26 NCC

activities, 7 WGSC activities, and 7 YRC activities that benefited the students and the society. Some examples of these activities are blood donation camps, tree plantation drives, awareness rallies, health check-ups, teaching, sanitation, skill development, drill practice, weapon training, map reading, adventure sports, competitions, events, prizes, accolades, seminars, workshops, debates, street plays, domestic violence, sexual harassment, dowry, female foeticide, first aid training, disaster management, road safety, HIV/AIDS prevention, relief and assistance. The college thus provides its students with informal education that enhances their understanding of society and their personal development.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/extension%20Activities%202022-23.pdf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | View File |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

70

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**4884**

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****4**

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**17**

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The total college area is 24.59 acres and constructed area is 9591.43 sq.ft. the college is built in 3 quadrangles. It has 24 classrooms including 6 class rooms cum Seminar Halls, 10 rooms

with ICT-enabled facility, 1 conference hall, 17 laboratories, 229 computers. There are separate buildings for Controller of Examinations and a Skill Development Centre named Jawahar Knowledge Centre. The Open Auditorium accommodates 500 students. The college is Open University Centre for Dr. B. R. Ambedkar Open University too. A student managed girls' hostel with 82 rooms, separate rooms for caretakers and guests, 2 lengthy halls, 2 computers, 1 TV room and adequate washrooms. Along with the hostel mess, canteen is also available.

Outdoor sports facilities include courts for basket ball, shuttle, ball badminton, Volley ball, kho-kho and kabaddi, a 200m running track and a Gymnasium. The college has 50 Mbps BSNL Internet connection, a photocopy machine, library with Textbooks, Reference books, 1,99,500 e-books, 6,000 journals under N-List, and 6,00,000 e-books through NDL and e-journals. The Reading Room consists of 6 newspapers, Current Affairs magazines and Competitive Exams books. The college also possesses Solar panels on the roof.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/qlm%204_1_1%20additional%20documents.pdf |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a full-time Physical Director. There is a Gymnasium available on the campus. Outdoor sports facilities are one basket ball court measuring 28mx15m, one shuttle court measuring 20ft x 40ft, One ball badminton court measuring 20ft x 44ft. A volley ball court measuring. The courts for kho-kho measuring 29m x 16m, and kabaddi measuring 11mx8m. There is a 200m running track for athletes. The college has a big open air auditorium with a built in area of 1620 sq.ft with two green rooms and can accommodate above 500 students. An assembly hall with the built in area of 2755sq.ft that can accommodate 300 students. It is used to conduct various cultural activities and events. A Cultural Committee organizes various cultural programs for students and staff members. The talented students are identified and encouraged to display their skills.

Yoga is well advocated in the institution. The presence of a large Open Auditorium supports the conduct of Yoga classes. Under the program Heartfulness Centre, Yoga and meditation classes are arranged for students on a weekly basis at the hostel. These are conducted at the large open area at the hostel.

| File Description | Documents |
|---------------------------------------|---|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/geo%20additional%20(3)(2).pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.77

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using ILMS. The software being used is LIBSOFT. The software was installed in the college library in 2018-19 with 82,600/-. The library is wi-fi enabled and students and staff can use N-LIST and NDL. The footfalls and registers are well maintained for both teachers and staff. On an average, 160 students and 25 staff use library daily. The college consists of a huge library with Textbooks, Reference books, and e-Shodhsindhu consortium with 6,000 + journals . 1,99,500 + e-books under N-List , 6,00,000 e-books through NDL, e-journals like india journals.com, magazines, newspapers, e-content in the form of CDs and Videos and rare books are made accessible for the student community. It has subscriptions to e-shodhsindhu, Shodhganga, National Digital Library of India, N-LIST under INFLIBINET . The total books available in the college library are 39,800.

The library has an extended Reading with a large table and many chairs provided for the students and is well furnished. The Reading Room consists of 6 newspapers of both Telugu and English languages. Many Magazines related to Current Affairs and Competitive Exams are available.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_2%20qlm%20upload%20document.pdf |

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.70

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | View File |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Hardware up-gradation is carried out regularly. Systems have been replaced with new models with advanced configurations with GB RAM, intel-i3 and 1TB hard drives. MSOffice, Adobe readers, C, C++, JAVA, Adobe Photoshop, Tally ERP 9, R-Programming, Python are available. Php, VB , Mysql and apache Web Server are installed. Antivirus is deployed through a central server and updated annually. The Operating system is updated in a phased manner.

The college has 229 computers with internet enabled BSNL LL based computing. The virtual and digital classrooms are equipped with interactiv SMART boards. E-office is available for the employees for office related work. The salary payment is done through Comprehensive Financial Management System (CFMS) of Govt. of Andhra Pradesh. Examination cell is fully automated. The attendance of staff and students is electronically recorded through biometric

machines. Teaching Learning Process (TLP) app is used for class room presence, leaves, on duties, students attendance.

Admission of students also is taken up through Online Admissions Module For Degree colleges (OAMDC) website. The college also acted as one of the help line center for the grievances in admission processes of OAMDC.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_3_1%20It%20policy(1).pdf |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 924 | 229 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | View File |

4.3.4 - Institution has facilities for e-content development:

E. None of the above

Facilities available

for e-content development Media Centre
Audio-Visual Centre Lecture Capturing
System (LCS) Mixing equipments and
software for editing

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

98.15

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College planning and Development council (CPDC) advises the college regarding maintenance of infrastructural facilities of the college. The departments maintain and utilize the equipment periodically and identify the new requirements. They prepare the indent and submit to the head of the institution. The Purchase committee then calls for the quotations. After approval, it is forwarded to the office. The Website committee takes care of the maintenance of the college website and its periodical up gradation. The Sports committee looks after the maintenance of sports infrastructure with the support of an attender. The college has a team of one regular and four outsourcing persons to maintain the lawns and flora of the college. The Hostel Committee is headed by the HOD of Home Science. Two care takers and one warden is looking the daily activities of hostel. Hostel office is keeping the admission register, complaint book and movement register for entries. The Department of Library Science holds periodical meetings to update the library facilities, assisted by Library Assistant. The laboratory assistants take care of the laboratories. Maintenance works, are to be reported to the office by the HOD. Logbooks are maintained to report use of laboratories including Computer Labs.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_4_2%20Systems%20and%20procedures.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

821

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

110

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.dkwgdcnellore.ac.in/userfiles/file/Criterial1/Certificate%20Courses%202022-23/APSSDC%20FINAL_merged.pdf |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

805

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

14

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

48

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | View File |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

47

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college, founded in 1964, has a distinguished history of 58 years and has nurtured accomplished alumni across various fields, playing a pivotal role in societal progress. It has been at the forefront of advocating women's education during transformative periods. The DodlaKousalyamma Alumni Association has been actively supporting the college financially and organizing events, including the grand celebrations of its golden jubilee in 2014-2015 and the installation of a statue of Saraswathi. Moreover, it played a significant role during the college's autonomy process in 2015-16 and continues to contribute to welfare initiatives and skill development programs.

The student council plays a vital role in organizing weekly assemblies, national festivals, and extracurricular activities, fostering a vibrant campus environment. Students are actively involved in various academic and administrative committees, ensuring their voices are heard in decision-making processes. Since gaining autonomy in 2016, the college has empowered students by involving them in curriculum development and committee participation, recognizing them as key stakeholders with valuable insights into their needs and fostering their leadership and management skills.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | https://dkwgdcnellore.ac.in/userfiles/file/Criterion%205/2022-23%20/5_3_2aditional.p df |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | View File |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college, established in 1964, boasts a rich history spanning 58 years and has produced notable alumni including doctors, lawyers, educators, and NRIs, contributing to the advancement of society. It has been a pioneer in promoting women's education during transformative periods. The Dodla Kousalyamma Alumni Association actively supports the college financially and otherwise, monitoring progress and organizing events. Notably, during the golden jubilee in 2014-2015, the association orchestrated celebrations and installed a statue of Saraswathi. During the college's autonomy process in 2015-16, the association highlighted the college's community role to UGC experts. Beyond routine activities, the association funds welfare initiatives like the midday meal scheme and infrastructure enhancements. In 2019, it was formally registered and engaged in skill development programs like jute bag making. The association also contributed significantly to erecting a bust of Smt. Dodla Kousalyamma, the college's benefactor. Overall, the alumni association remains instrumental in the college's advancement and welfare initiatives.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/5_4_1.pdf |

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is based on the guidelines of University grants commission, Andhra Pradesh State council of higher education, Commissionerate of collegiate education.

1. Academic Council : This council Scrutinize and approves the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications.

2. Board of Studies: Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council.

3. Finance Committee: Finance Committee shall act as an advisory body to the Governing Body, to consider :Budget estimates relating to the grant received/receivable from UGC, RUSA and income from fees, etc.

4. Head of the Departments: Allocate the subjects to the faculty members well in advance before the commencement of the semester/year. Every year they prepare the chart for departmental activities. Vision To enable and empower the women students- especially from the weaker sections of society with the rural

background, with Hard, Soft and Life skills and human values that contribute for the acquisition and development of a good career and multidimensional empowerment. To encourage participation in community development programmes through community service projects, academic industrial internships and extracurricular activities like NCC, NSS, YRC etc..

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_1_1_%20Link%20(1).pdf |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The management has formed various committees along with principal as a chairman in various sectors like CPDC, IQAC, college committees, Examination cell, JKC, Women empowerment cell, Student council etc.

1. College planning and development council (CPDC): It is constituted as per the government policy to ensure local community participation and strengthen the parent's involvement in college affairs without interfering with the rules and regulations of functions of the college. It has been constituted with prominent members of the public are also involved. It gives advices for the quality improvement of the College.

2. Internal Quality Assurance Cell (IQAC): The aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

3. Staff Council: Regular meetings are conducted by the principal with staff council for discuss and approvals in the smooth conducting of the college.

4. Examination Cell: The COE shall be responsible for the conduct of all Comprehensive internal and semester examinations of the college.

5. Jawahar Knowledge Centre(JKC): The role of JKC is to train the students for employability and conduct job drives.

6. Women empowerment cell(WEC) : The role of WEC is to conduct awareness, safety and training programs to women students.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_1_2_%20Link%20(1).pdf |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

1. Admission of students: Online admission Module for Degree Colleges (OAMDC) is the platform of online admissions. Students will be applied directly in the portal and seat allotment has been allotted by the OAMDC authorities (A.P. Higher Education).

2. Industry Interaction / Collaboration: Some of the departments in the college have collaboration with the industry that helps in interaction and exposes to the real time needs of the industry.

3. Curriculum Development: Curriculum development has been a crucial aspect of the quality strategies of the college. Based on the feedback provided by students and staff, syllabus is revised keeping the overall framework of the curriculum.

4. Teaching and Learning: Smart class rooms such as Digital and Virtual classes are regularly used by the faculty. Similarly, students centered teaching learning strategies are used.

5. Examination and Evaluation: The college follows 30/70 internal and external evaluation giving thrust to the formative assessment.

6. Library, ICT and Physical Infrastructure / Instrumentation: College has comprehensive infrastructure in the form of classrooms, laboratories, open air auditorium and an assembly hall. The college has student managed hostel. Library was automated by acquiring library management software called Lib Soft.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/Strategic%20Plan%202022-2023.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

1. Policies: The college follow different policies like equality, discipline, administration, admission, attendance, research etc.

2. Administrative setup: The Governing body, Finance Committee, Examination cell and Boards of Studies are the important components of autonomous structure. Appointments: a) Lecturers are appointed through APPSC (Andhra Pradesh Public Service Commission) according to the guidelines given by UGC. 1. By promotion of Junior college lecturers with NET/SET or Ph.D. 2. Absorption of Aided lecturers into government service.

3. Contract lecturers appointed by state Government.

4. Non-teaching recruited through promotion or compassionate grounds. The salaries of the teaching and non teaching staff are drawn from the Andhra Pradesh Treasury department.

1. Service rules: The service rules of the teaching and non teaching staff are according to the GOs given by the government.

1. Procedures: a) Grievance and Redressal cell: Grievance related to academic, infrastructural amenities, etc. are placed with the redressal cell.

b). Administration: e-filing, digital structure, digital proceedings and corresponding files, digital keys, bio metrics (IAMS).

c) Finance and Accounts: Submission of salary bills through HRMS, contingent bills through CFMS.

d) Student Admission and Support: OAMDC, Jnana Bhumi, Inflibnet,

LMS.

e) Examination cell: Results automation, generation of hall tickets, d forms, students registration, promotion and evaluation.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://www.dkwgdcnellore.ac.in/pages.php?type=administration&id=organogram |
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/OAMDC%20Reservations.pdf |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

This is Government college, the welfare measures or schemes are implemented as per the guidelines of the government.

Teaching: 1.Increments: Three increments for Ph.D. Two increments for M.Phil or M.Tech

2.Leave: 1.Casual, Maternity and Sick leave 2.Paternity leave

3.Duty leave for attending conferences, symposia and seminars.

4.Faculty Development Program Non-Teaching 1.Casual, Maternity and Sick leave 2.Paternity leave 3.Earned leave 1. Employee Health Scheme:

This is a scheme of the Government of Andhra Pradesh. The employee pays an annual membership upon which the employee and his dependents are provided cashless medical treatment. 2. Group insurance scheme (GIS): The employee contributes some amount per month, the accrued amount along with interest will be paid to employee and in case of accidental death the policy amount will be paid to the employee. 3. CPS: New pension scheme for Government staff who entered services after 2004.

Employees contribute 10% of the pay and DA and the state Government contributes equal share. 4. GPF: Old pension scheme for Government staff appointed prior to 2004.

The contribution is 6% of pay or more. 5. Festival advance for non teaching staff: The employees get one month's salary as festival advance. All the welfare schemes for the staff follow the guidelines of the AP state Govt.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_3_1_%20Link(1).pdf |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

64

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

64

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution undergoes internal and external financial audits regularly. At the end of every financial year, the college constitutes different annual verification committees by the staff to audit the financial settlements and entries in stock registers and their maintenance by the departments.

The committees physically verify the stock, the vouchers and whether proper mechanism is followed in procuring the equipment or service and so on.

A copy of the verification outcome is submitted to the Principal. The internal financial accounting of the office is constantly monitored by the administrative officer and the Principal.

The external financial audits are done by the Regional Joint Director of Collegiate Education and Auditor General's office.

These audits are conducted periodically and without any prior notice. The objections raised by the audit team are recorded, addressed and responded in an appropriate way following the rules and norms.

The audit reports of the college are submitted to the office of CCE.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_4_1_Link%20(1).pdf |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7.24

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | View File |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a Govt. Institution, the college receives funds from the state government and UGC. It enjoys funds under Autonomous and CPE status by the UGC. The RUSA fund of Rs. 2crores is sanctioned to the college. Government of AP sanctioned Rs.1 crore for construction of buildings and Rs. 83 lakhs for purchasing of Lab equipment under NIRF scheme.

The salaries of the staff are paid by Government. Another source of funds raised from self financed courses. The college also attracts funds from the philanthropists and alumni.

The college has CPDC (College Planning and Development Council) which helps in the mobilization of funds. The college also places its requests for financial support from corporate sector, as well

as the members of Assembly and Legislature Funds from internal sources:

1. Institution have huge solar planks, generates power and transfer to grid to reduce the bill.
2. Institution has canteen run by outer vendors duly paying Rs.15,000/- per annum.
3. The institution has another rental giving room which was occupied by another vendor, duly paying Rs.6000/- per month.
4. The institution has MoU with Siri Adds, SPSR Nellore for arranging their advertising boards at the North East near College Compound wall. For this purpose they will pay Rs.70000/- per year.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_4_3_%20Link%20(1).pdf |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC Initiates:

1. Initiating MoU: In collaboration with the Department of Chemistry, IQAC has undergone an MoU with Anvitha Life Care Pvt. Ltd, a pharmaceutical company located at Naidupet, Nellore District, on 02-12-2021. As part of this MoU, the company has offered many job opportunities to the passed out Chemistry students of our college. They promised to the College, that they would continue the tradition of giving appointments in the future. The department of Zoology has MoU with Alpha Marine, Nellore, to exchange information on research and educational programmes. As part of this they jointly exchange information on teaching, learning material and training programs.

2. Conduct of the Webinars: For the knowledge enrichment of the

college students, IQAC conducts webinars.

3. Conduct of Student Induction Programs: The student induction programme engages with the new students as soon as they come into the institution, before regular classes commence. 1. Brief history of the organization, 2. Organizational mission, vision, objectives and philosophies, 3. Policies and procedures of the organization,

4. Rules and regulations of the organization, 5. Organizational structure and authority relationship.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_5_1_Link.pdf |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

a) Teaching and learning process (TLP): The Commissionerate of Collegiate Education , Andhra Pradesh has introduced the TLP in the year 2020 for monitoring the class work taken by the lecturers regularly through an app. Under this programme CCE conducts training programs for master trainers concerned from each department and college to establish an audio and visual recordings of lessons in all subjects.

b) Face recognition system: The Government has introduced the facial recognition app for the attendance of staff and students through FRS app. The Internal Quality Cell of the college has played a major role in institutionalizing the quality assurance strategies and process that have been initiated to ensure the quality bench marks. The present description will present the initiatives in two major segments i.e., one dealing with teacher quality, performance, the other segment is the diligent documentation of every activity.

The IQAC prepares necessary formats for the preparation of annual teaching plans and teaching diaries. Teacher quality and accountability is ensured through periodic feedback, and give constructive suggestions them. Annual Academic and Administrative Audit is one such measure for quality augmentation in teaching learning process. IQAC initiates to submit data to NIRF and

APSCHE.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_5_2.pdf |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://www.dkwgdcnellore.ac.in/userfiles/6_5_3_Link%20(1).pdf |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being meant for women education, the question of gender equity takes priority. The faculty members include both sexes though the students belong to the same sex. Several programmes were organized to promote gender equity among the staff and students. Experts from outside were invited to create awareness among them. They spoke on different topics like Girl Child Protection, Girl Education. Child care and tried to enlighten them

with live examples. The students were made aware of the threats of child marriages and emphasized the need of preventing them. They also stressed the point that the children of both sexes be equally treated without discrimination. The girl students were sensitized towards their rights and warned against the impending threats like women trafficking, domestic harassment and so on. Girl education checks these maladies in the society and strengthens them to move forward with self-confidence. Doctors were invited to undertake counselling on health and hygiene, nutritious food etc. The staff and students were instructed to maintain physical as well as mental health through yoga, meditation, daily exercises, and sanitation. To maintain equity among the staff, both men and women employees were placed in key posts like HoDs, Coordinators of various committees etc.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/7_1_1%20additional%20information%2022-23.p df |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college takes care of two types of wastes which include Biodegradable and non-biodegradable ones. While the former is collected for vermi compost preparation, the latter is collected separately to be disposed by municipal workers. Plastic free campus has been built with special care and effort by banning the use of single use plastic bags. As alternatives, cloth and jute bags were encouraged to use.

The liquid waste generated in the campus includes Sewage, Laboratory waste, Hostel and Canteen effluent waste material. Utmost care is taken to dispose the waste material. Pipe lines are constructed to carry this water into pits and septic tanks constructed for this purpose.

E-waste management

Age old Computers which are out of use were placed in a store room. The college does not have complete autonomy in handling the electronic waste which is generated mainly in the computer laboratory. This waste needs to be sent to an approved agency for effective disposal.

Hazardous Chemical Waste Management:

Neither hazardous chemicals nor any radioactive materials are used during experiments. The intensity of chemicals is diluted before they are let out. This waste water is sent carefully into the pits.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
- 5.Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

D.K Government college always stands in the front row to foster a greater sense of inclusion and belongingness that can help students find academic success. Equal opportunities are given to all the students irrespective of their social, economic, religious, cultural, regional, and communal diversities. National festivals like Independence day, Constitution day, Republic day, were ceremoniously celebrated by all students and staff with amity. The students celebrated festivals like Rottela Panduga, Ugadi, Ramzan, Christmas etc. The college provided shelter to the pilgrims, police personnel and other officials during the Rottela panduga. The college was also used as rehabilitation centre during cyclones.

By celebrating the festivals of all religions, the students sent a signal to the society that they were all together, respecting one another's culture and religion. All the students of different socio-economic backgrounds worked together on all events with zero intolerance, amity and harmony.

The departments of English, Telugu, Urdu and Hindi celebrate language days and try to create awareness on culture and traditions of different areas and language speaking people. NCC and NSS organized many camps at different places, thereby your students got in touch with the habits, traditions of people at new places.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

D. K. Government college for women is reputed for sensitizing its staff and students to constitutional obligations by involving them in many activities. Through curricular, co-curricular and extra-curricular activities the staff and students were made to involve in various activities like seminar presentations, workshops, debates, group discussions and so on. By conducting mock parliament, /Assembly, the staff and students were sensitised to the constitutional obligations. The Political Science and History departments actively conducted these programmes and encouraged the students and staff to enhance awareness about the values, duties and rights of the citizens. During the National festivals like Independence Day, Republic Day, Ektha Diwas, the students were sensitised through lectures by the Principal and staff members. Moreover, by inviting from outside, some experts in law and the constitution, the staff and students were sensitized through their valuable speeches. Constitutional day was organized to make the students recall the spirit of the constitution and bind to moral values, obligations, duties and responsibilities enshrined in the constitution. Moreover, the list of constitutional values, duties and responsibilities were displayed in the notice board outside the departments of Political Science and History to help the students get knowledge of their role in the society.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Organization of national festivals is a part of the regular activity on the campus. Independence day and Republic day are celebrated with gusto and the college NCC and NSS units play a special role in the conduct of these events. Competitions in selected areas are conducted, cultural activities are planned and presented and students are encouraged to speak on the issues related to the society and the nation. The college celebrates these festivals with its own individual mark of equality and fraternity.

Apart from the national festivals, birth and death anniversaries of great Indian statesmen, leaders, writers, scientists, academicians, social reformers are celebrated. These events are celebrated to initiate the students to the fields of knowledge to which these great personalities have contributed, and also to make the students follow the path of knowledge, leadership and service to community by taking these personalities as their role models. The events that are conducted are the birth or death anniversaries of writers like R.K. Narayan, Mulk Raj Anand, Telugu writers like Gurajada, Gurram Jashua, or those of scientists like C.V. Raman, J.C. Bose, C.R. Rao, or Srinivasa Ramanujam and so on. Different programmes were also conducted to raise social awareness.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice -1:Experiential Learning through Societal Service:

Objectives:

1. To create awareness among the illiterate women on hygienic conditions during lactation and protect babies.
2. To help the students gain knowledge through experiential learning.

Our Home Science students conducted "Breast Feeding Week" during the year 2022-'23 at Nellore. With the help of Aasha workers and Anganwadis, students explained to the lactating women about the importance of maintaining sanitation because health depends on hygienic conditions. They tried to educate the women by giving counselling to save their lives.

Best Practice - 2 Employability Enhancement through Value Added Courses and Certificate Courses

Objectives:

1. To provide extra academic help to the students.
2. To guide them by conducting awareness programmes.
3. To give rigorous training in digital skills and communication skills.
4. To help them participate in job drives and see that they get jobs.

Programme Implementation: During the Academic Year 2022-'23, The Departments of English, Zoology, Computer Science conducted Value Added and Certificate Courses. They trained the students on communication skills, digital skills and analytical skills. Certificates were issued to the students after the successful completion of the courses. Job drives were conducted and some students were selected by the companies.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.dkwgdcnellore.ac.in/userfiles/Best%20practices%2022-23.pdf |
| Any other relevant information | https://www.dkwgdcnellore.ac.in/userfiles/Best%20practices%20Additional%20information%20link%20(4).pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

7.3 INSTITUTIONAL DISTINCTIVENESS**MULTI-FACETED GROWTH AND HOLISTIC DEVELOPMENT**

D.K. College for Women (A), Nellore stands unique in many aspects. It works according to the Vision and Mission it envisaged. 'Multi-faceted Growth and Holistic Development' is its distinctive feature. To realize this, it proposed five dimensional formula.

Growth in Physical Health: Utmost importance is given to students' physical health because it decides the other types of health.

Healthy food is provided to the hostelers. Physical exercises are done by the students in the gymnasium and in the playground.

Growth in Mental and Emotional Health: Awareness classes are often held to boost their spirits. Yoga and Heartfulness meditation classes are conducted regularly to improve their mental and emotional health.

Growth in Academics: By conducting Bridge Courses, Remedial classes, Value added courses, Certificate courses, seminars, workshops regularly, the college plans to achieve overall growth in academics.

Growth in Multiple Skills: The college provides Life Skills, Communication skills, Computer skills, Soft skills, Interview skills etc, for their future prospects. JKC platform gives training in employment skills.

Growth in Community Outreach and Service Activities: Our college students extend Community service in various ways that gives them experiential learning.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

D.K. Government College for Women focuses on providing education that embraces current and inclusive fields through which the needs of all the sections of the society can be addressed On a local, national, and global needs. They continuously redesign and update their curriculum based on expert and stakeholder feedback.

Humanities programs offer a global perspective and equip students for local development through entrepreneurship and employability. Life Science programs incorporate eco-friendly courses based on global needs, aiming to make students well-versed in relevant technologies.

A course in Applied Statistics plays an increasing role in our societies and government.

Commerce programs like B.Com Computer Applications prepare students for both global and local job markets. Internships in the final year prepare students for professional challenges. New courses like Data Science enhance employability, while restarting P.G. courses in Telugu and English encourages higher education access for girls. Instead of Electives in the final year, which was followed till the previous academic year, the students are given the liberty to choose 2 papers that they are interested in depending on the employability skills of the papers

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | View File |
| Link for additional information | https://dkwgdcnellore.ac.in/userfiles/1_1_1(10).pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | View File |
| Details of syllabus revision during the year | View File |
| Any additional information | View File |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

206

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

206

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

15

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Being a women's autonomous College, the curriculum integrates crosscutting issues relevant to Human Values & Professional Ethics, Gender Sensitivity, Environment and Sustainability for the holistic development of the students. A total of 12 courses are concerned with these issues. There are 2 full-fledged courses namely 'Environmental Studies' and 'Human Values and Professional Ethics' which are offered across 14 programmes.

Environmental Studies: The undergraduate and post graduate degree program of the college requires students to have Environmental Studies as a compulsory course in Semester 1. Apart from Skill development course, Environmental issues are widely focused on 62 different courses. Human values and professional Ethics-HVPE: The course on Human values and Professional Ethics helps the students to gain transformation towards a holistic worldview which happens to be the prime purpose of value education. This Besides these, 38 courses focused on harmony & unity, social responsibility, morality, human dignity, ethics in biology, leadership qualities, ethical hacking etc. Gender Sensitivity: 44 courses offered in the college directly focuses on Gender sensitivity and gender related issues. In view of enhancing the students Skills, many Skills Oriented courses have been introduced, in the form of Life Skill Courses and skill Development Courses

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | View File |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

476

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | View File |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

365

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | View File |

1.4 - Feedback System

| 1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni | A. All 4 of the above | | | | | | | | |
|---|---|-----------|---|---|---|---------------------------|----------------------------|---------------------------|--|
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Provide the URL for stakeholders' feedback report</td><td>https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf</td></tr> <tr> <td>Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Provide the URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf | Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File | Any additional information | View File | |
| File Description | Documents | | | | | | | | |
| Provide the URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf | | | | | | | | |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| 1.4.2 - The feedback system of the Institution comprises the following | A. Feedback collected, analysed and action taken made available on the website | | | | | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Provide URL for stakeholders' feedback report</td><td>https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Provide URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf | Any additional information | View File | | | |
| File Description | Documents | | | | | | | | |
| Provide URL for stakeholders' feedback report | https://www.dkwgdcnellore.ac.in/userfiles/1_4%20Feed%20Back.pdf | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| TEACHING-LEARNING AND EVALUATION | | | | | | | | | |
| 2.1 - Student Enrollment and Profile | | | | | | | | | |
| 2.1.1 - Enrolment of Students | | | | | | | | | |
| 2.1.1.1 - Number of students admitted (year-wise) during the year | | | | | | | | | |
| 307 | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table> | File Description | Documents | Any additional information | View File | Institutional data in prescribed format | View File | | | |
| File Description | Documents | | | | | | | | |
| Any additional information | View File | | | | | | | | |
| Institutional data in prescribed format | View File | | | | | | | | |
| 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats) | | | | | | | | | |
| 307 | | | | | | | | | |

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college assesses learning levels of the students to bring up a change in the learning behavior of the students. The diversified learning levels are assessed at the entry level by conducting "Bridge course". It is a 10hour program consisting of syllabus, teaching hours and exam (Multiple choice based questions). The students were categorized into slow, moderate and advanced depending on the marks secured in the entry level exam. Class representatives were nominated by the student council basing on the merit in the qualifying examination. For II & III year students, semester end examination results on merit to catergorize students. The assessment methods include

DIRECT ASSESSMENT

1. Internal Assessment
2. Semester End examinations
3. Assignments
4. Surprise tests/slip tests
5. Student Internships

INDIRECT ASSESSMENT

1. Seminars
2. Quiz

REMEDIAL COACHING

After release of semester end examination results each department conduct a meeting to discuss the gap analysis and an action plan was prepared to organize remedial classes to

backlog students in zero hours and holidays (20 hrs).

CONCEPT MAPS

It is given to slow and moderate learners to analyze the topics.

COMMUNITY SERVICE PROJECT

It is given to all students and assessment was also done through viva and oral presentation.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/2_2_1%20Final Upload.pdf |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/05/2023 | 924 | 59 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teachers employed experiential, participative and problem solving methodologies reflecting efficacious learner environment.

EXPERIENTIAL LEARNING METHODOLOGIES: Under experiential learning approach the various methods used by the departments are TEACHING THROUGH VISUAL CLIPS Teachers prepare images

related to the concept and display them through which students connect the image to the content.

STUDY PROJECTS, CHARTS, POSTERS, EXHIBITS AND MOCK ARRANGEMENTS
Teachers assign study projects to make students get hands on experience. Teachers guide the students in the preparation of charts, posters and exhibits.

Participative Learning Methodologies:

The CLASSROOM PARTICIPATION:

OFFLINE APPROACH:

Interactive session

Group Discussions

Pair work

Brainstorming

Quiz

Seminars

Debate

Class reports

ONLINE APPROACH:

Webinars

Brochure preparation

Flyers preparation

Preparation of quiz questions

OUTSIDE THE CLASSROOM:

Case studies

Surveys

Preparation of Questionnaire

COMMUNITY LEVEL PARTICIPATION:

Community service project

Distribution of prepared brochures

Awareness campaign, rallies

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/2_3_1%20Upload%20Final(1).pdf |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information Communication Tehnology has become an important and essential tool in teaching learning process to develop the digital skills and abilities with innovative methodologies. LCD projectors, printers, laptops, scanners, smartboards, LMS and digital library resources are used as ICT tools by the faculty to improve the students academic performance. Teaching faculty are encouraged to use the following ICT tools to permeate all aspects of learning like providing better and quicker waysto interact and gain access to information.

The staff utilizeonline communicative tools such as zoom, google meet, cisco webex, google classroom, whatsapp, kahoot and testmoz etc., The faculty shares video lessons generated through Learning Management System, you tube links, prepared materials to the students. Some of the departments in the institution maintain own youtube channels to enhance the understanding and learning levels of the students. Digital and virtual classrooms weredistributed among the departments. The college maintains ICT register where the faculty has to register the class details and should be mentioned along with their signatures. The register will be kept available in the Virtual and Digital classrooms.Virtual classes were not taken in this particular academic year as there was no intimation of virtual classes from higher authorities.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://www.dkwgdcnellore.ac.in//userfiles/file/Criteria%206/2022-23/ict%20webpage.pdf |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

44

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Council before the commencement of academic year. Academic Calendar is a document enlisting all academic events including the dates for continuous assessment tests and end semester examinations. The college follows the Academic Calendar scrupulously prepared by the Academic Council. The Academic Cell schedules specific allocation of days of working in view of the National festivals, local festivals and religious festivals. Academic Council distributes academic calendar to all HODs for the completion of syllabus on time. HODs distribute the Academic calendar to the concerned staff members and convene a departmental meeting for the allocation of specific courses to the individual staff.

A master timetable is prepared by time table committee and sent to HODs, who consult with the teachers and prepare a departmental time table based on the academic calendar and curriculum. The concerned faculties prepare teaching plans for their respective courses. These teaching hours are distributed among classroom teaching, case studies, role play, workshops and laboratory sessions as per the subject requirements. The

Principal and HODs monitor the progress of each course and ensures the timely and effective completion of course with perfect blend of theroetical and practical inputs.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

59

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | View File |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

37

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

263.45

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

69.1

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

291

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | View File |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination branch is automated to provide transparency, reliability, genuineness in every facility with high quality. A new initiative was introduced this academic year by posting the continuous internal assessment marks in online. Each lecturer was instructed to post course wise assessed marks which was distributed through spreadsheet.

The Academic Calendar is prepared by the Academic Council

before the commencement of academic year. Academic Calendar is a document enlisting all academic events including the dates for continuous assessment tests and end semester examinations. The college follows the Academic Calendar scrupulously prepared by the Academic Council. The Academic Cell schedules specific allocation of days of working in view of the National festivals, local festivals and religious festivals. Academic Council distributes academic calendar to all HODs for the completion of syllabus on time. HODs distributes the Academic calendar to the concerned staff members and convene a departmental meeting for the allocation of specific courses to the individual staff.

A master timetable is prepared by time table committee and sent to HODs, who consult with the teachers and prepare a departmental time table based on the academic calendar and curriculum. The concerned faculties prepare teaching plans for their respective courses. These teaching hours are distributed among classroom teaching, case studies, role play, workshops and laboratory sessions as per the subject requirements. The Principal and HODs monitor the progress of each course and ensures the timely and effective completion of course with perfect blend of theoretical and practical inputs.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/file/Criteria%206_2_3/ERP%20Document.p df |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Being an autonomous organization, the institution has developed and organized the courses as per the local and global needs of the society. The program outcomes and course outcomes were finalized in the Board of Studies meeting by critically evaluating each and every topic in the units.

DISSEMINATION of the program and course outcomes designed and developed to students and faculty through various means such as

1. College Website
2. Departmental display board
3. Department Register
4. Board of Studies book
5. The program and course outcomes are displayed on the college website for easy reference to the students, alumni, industrialists, panel members of the BOS etc., and also printed in BOS books.

The teachers communicate the program outcomes in the Student Induction Program (minimum period - 07 days) with students of all departments.

The organization of orientation program for newly joined students is a practice in the departments in which the program outcomes were clearly explained by the staff of the concerned in their departments.

Each department maintains a register in which Program outcomes and Course outcomes are mentioned and takes the signature of the students that they are aware of it.

The course outcomes are displayed in each department display board.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | View File |
| Link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/cos%20documents.pdf |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

CO attainment: The course outcomes designed by the departments for each course is mapped to the programme outcomes of the college. The CO and PO attainment is methodologically measured with the scientific formulas. The attainment level depicts the

objectives of the college in toto. The method of attainment is said as below: 1.CO – PO mapping for each course 2.Attainment of course outcomes 3.Attainment of program outcomes 1.CO-PO mapping:

The attainment of CO for particular course in which continuous internal assessment is 30% and external assessment i.e., SEE is 70%. The average of all students for internal and external assessments is calculated. Accordingly, bench mark is hypothesised and scaled down from 1 – 3 levels as: Attainment of Programme Outcomes: In a specific programme the mapped course outcomes with programme outcomes to be taken and assumed weighted average for each programme is calculated.

Procedure : Each department is informed to prepare Course outcomes, CO-PO mapping for each course. Attainment of co-po was done by each department through a methodology.Co-Po calculation was done as per the benchmark.Observations on course attainment after completion of each course was prepared. Finally, for each course, observations and action taken reports were prepared.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/2_6_2%20Upload%20Final%20Cos%20POs.pdf |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

290

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.dkwgdcnellore.ac.in//userfiles/file/Criteria%206/2022-23/2_6_3%20Results%20analysis%20annual%20report.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.dkwgdcnellore.ac.in/userfiles/sss%2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a research committee led by the Principal and three senior faculty members. They follow a research policy and encourage more publications in UGC-CARE journals. The committee has made remarkable achievements this year. Eight students joined the Ph.D. program and one student completed her Ph.D. in Chemistry. Four faculty members won national and international awards for their research.

The faculty published 40 papers and 17 books/book chapters in reputed journals and publishers. They also attended 60 academic conferences and events to share and learn from other experts. The college hosted six seminars/workshops on various topics for the students and faculty. The college also signed seven MOUs with different organizations for research and development projects. Three MOUs helped to get chemicals worth 1.5 lakhs for science projects in Aquaculture and Zoology. An aquaculture laboratory sponsored by Alpha Marine Group is being set up as a result of one MOU.

ResearchCenter's&Guideship:

- VikramaSimhapuri University,Kakutur, SPSRNellore district inspected department of Zoology to recognize as Research Centre.
- Dr.T. Sri Ranjani, dept of Zoology and Dr.K. Satya Narayana, Dept of Telugu recognized as Research supervisors by Vikrama Simhapuri University, Nellore and procedure is under process.

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://www.dkwgdcnellore.ac.in/userfiles/organized.pdf |
| Any additional information | View File |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | No File Uploaded |
| Any additional information | View File |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**5**

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | View File |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | View File |

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****10.5**

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year**2**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/ALPHA%20MARINE(1).pdf |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

6

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

| File Description | Documents |
|---|---|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | https://www.dkwgdcnellore.ac.in/userfiles/ALPHA%20MARINE(1).pdf |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an innovation cell that provides facilities and guidance to the students to apply technology for societal needs. It organizes various programs and events on entrepreneurship and research methodology. It also trains the students on marketing their products. The alumni who are entrepreneurs mentor the students and conduct a course on jute bag making.

Innovation improves the quality of education as it helps the faculty and students to think better and solve problems. The students learn skills to commercialize their product. The institution runs earn-while-you-learn programs in zoology, botany, and chemistry, where the students produce aqua testing, ornamental fishery, organic manure, and detergent soaps. The institution also offers certificate courses to enhance the knowledge and skills of the students. The knowledge transfer by

the departments creates the innovation ecosystem for the institution.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/3_3%20INNOVATIVE%20ECO%20SYSTEM%20TO%20UPLOAD.pdf |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

5

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | View File |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with

regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://www.dkwgdcnellore.ac.in/userfiles/RESEACH%20GUIDE%20WORD%203_4_2.pdf |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | View File |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

40

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | View File |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/3_4_4%20book%20publications%2020022024.p df |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | View File |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college's vision is to empower its girl students and make them responsible citizens by engaging them in various community activities.

These activities are conducted through different platforms that cater to the interests and talents of the students, such as NSS, NCC, YRC, WEC, Red Ribbon club, and other support services. The students also learn about gender sensitization and human values through courses offered by the college, which help them to develop a positive attitude and respect for diversity. In the academic year 2022-23, the college organized 20 NSS activities, 26 NCC activities, 7 WGSC activities, and 7 YRC activities that benefited the students and the society. Some examples of these activities are blood donation camps, tree plantation drives, awareness rallies, health check-ups, teaching, sanitation, skill development, drill practice, weapon training, map reading, adventure sports, competitions, events, prizes, accolades, seminars, workshops, debates, street plays, domestic violence, sexual harassment, dowry, female foeticide, first aid training, disaster management, road safety, HIV/AIDS prevention, relief and assistance. The college thus provides its students with informal education that enhances their understanding of society and their personal development.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/extension%20Activities%202022-23.pdf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | View File |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

70

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4884

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

4

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

17

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The total college area is 24.59 acres and constructed area is 9591.43 sq.ft. the college is built in 3 quadrangles. It has 24 classrooms including 6 class rooms cum Seminar Halls, 10 rooms with ICT-enabled facility, 1 conference hall, 17 laboratories, 229 computers. There are separate buildings for Controller of Examinations and a Skill Development Centre named Jawahar Knowledge Centre. The Open Auditorium accommodates 500 students. The college is Open University Centre for Dr. B. R. Ambedkar Open University too. A student managed girls' hostel with 82 rooms, separate rooms for caretakers and guests, 2 lengthy halls, 2 computers, 1 TV room and adequate washrooms. Along with the hostel mess, canteen is also available.

Outdoor sports facilities include courts for basket ball, shuttle, ballbadminton, Volley ball, kho-kho and kabaddi, a 200m running track and a Gymnasium. The college has 50 Mbps BSNLL Internet connection, a photocopy machine, library with Textbooks, Reference books, 1,99,500 e-books, 6,000 journals under N-List, and 6,00,000 e-books through NDL and e-journals. The Reading Room consists of 6 newspapers, Current Affairs magazines and Competitive Exams books. The college also possesses Solar panels on the roof.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/qlm%204_1_1%20additional%20documents.pdf |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a full-time Physical Director. There is a Gymnasium available on the campus. Outdoor sports facilities are one basket ball court measuring 28mx15m, one shuttle court measuring 20ft x 40ft, One ball badminton court measuring 20ft x 44ft. A volley ball court measuring. The courts for kho-kho measuring 29m x 16m, and kabaddi measuring 11mx8m. There is a 200m running track for athletes. The college has a big open air auditorium with a built in area of 1620 sq.ft with two green rooms and can accommodate above 500 students. An assembly hall with the built in area of 2755sq.ft that can accommodate 300 students. It is used to conduct various cultural activities and events. A Cultural Committee organizes various cultural programs for students and staff members. The talented students are identified and encouraged to display their skills.

Yoga is well advocated in the institution. The presence of a large Open Auditorium supports the conduct of Yoga classes. Under the program Heartfulness Centre, Yoga and meditation classes are arranged for students on a weekly basis at the hostel. These are conducted at the large open area at the hostel.

| File Description | Documents |
|---------------------------------------|---|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/geo%20additional%20(3)(2).pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.77

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using ILMS. The software being used is LIBSOFT. The software was installed in the college library in 2018-19 with 82,600/-. The library is wi-fi enabled and students and staff can use N-LIST and NDL. The footfalls and registers are well maintained for both teachers and staff. On an average, 160 students and 25 staff use library daily. The college consists of a huge library with Textbooks, Reference

books, and e-Shodhsindhu consortium with 6,000 + journals . 1,99,500 + e-books under N-List , 6,00,000 e-books through NDL, e-journals like india journals.com, magazines, newspapers, e-content in the form of CDs and Videos and rare books are made accessible for the student community. It has subscriptions to e-shodhsindhu, Shodhganga, National Digital Library of India, N-LIST under INFLIBINET . The total books available in the college library are 39,800.

The library has an extended Reading with a large table and many chairs provided for the students and is well furnished. The Reading Room consists of 6 newspapers of both Telugu and English languages. Many Magazines related to Current Affairs and Competitive Exams are available.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_2%20qlm%20upload%20document.pdf |

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.70

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | View File |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Hardware up-gradation is carried out regularly. Systems have been replaced with new models with advanced configurations with GB RAM, intel-i3 and 1TB hard drives. MSOffice, Adobe readers, C, C++, JAVA, Adobe Photoshop, Tally ERP 9, R-Programming, Python are available. Php, VB , Mysql and apache Web Server are installed. Antivirus is deployed through a central server and updated annually. The Operating system is updated in a phased manner.

The college has 229 computers with internet enabled BSNL LL based computing. The virtual and digital classrooms are equipped with interactivesmart boards. E-office is available for the employees for office related work. The salary payment is done through Comprehensive Financial Management System(CFMS) of Govt. of Andhra Pradesh. Examination cell is fully automated. The attendance of staff and students is electronically recorded through biometric machines. Teaching Learning Process(TLP) app is used for class room presence, leaves, on duties, students attendance.

Admission of students also is taken up through Online Admissions Module For Degree colleges (OAMDC) website. The college also acted as one of the help line center for the grievances in admission processes of OAMDC.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_3_1%20It%20policy(1).pdf |

4.3.2 - Student - Computer ratio

| | |
|--------------------|---------------------|
| Number of Students | Number of Computers |
| 924 | 229 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | View File |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

98.15

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College planning and Development council (CPDC) advises the college regarding maintenance of infrastructural facilities of the college. The departments maintain and utilize the equipment periodically and identify the new requirements. They prepare the indent and submit to the head of the institution. The Purchase committee then calls for the quotations. After approval, it is forwarded to the office. The Website committee takes care of the maintenance of the college website and its periodical up gradation. The Sports committee looks after the maintenance of sports infrastructure with the support of an attender. The college has a team of one regular and four outsourcing persons to maintain the lawns and flora of the college. The Hostel Committee is headed by the HOD of Home Science. Two care takers and one warden is looking the daily activities of hostel. Hostel office is keeping the admission register, complaint book and movement register for entries. The Department of Library Science holds periodical meetings to update the library facilities, assisted by Library Assistant. The laboratory assistants take care of the laboratories. Maintenance works, are to be reported to the office by the HOD. Logbooks are

maintained to report use of laboratories including Computer Labs.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/4_4_2%20Systems%20and%20procedures.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

821

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

110

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)

A. All of the above

Awareness of Trends in Technology

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.dkwgdcnellore.ac.in/userfiles/file/Criterial/Certificate%20Courses%202022-23/APSSDC%20FINAL_merged.pdf |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

805

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

14

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

48

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | View File |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

47

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college, founded in 1964, has a distinguished history of 58 years and has nurtured accomplished alumni across various fields, playing a pivotal role in societal progress. It has been at the forefront of advocating women's education during transformative periods. The DodlaKousalyamma Alumni Association has been actively supporting the college financially and organizing events, including the grand celebrations of its golden jubilee in 2014-2015 and the installation of a statue of Saraswathi. Moreover, it played a significant role during the college's autonomy process in 2015-16 and continues to contribute to welfare initiatives and skill development programs.

The student council plays a vital role in organizing weekly assemblies, national festivals, and extracurricular activities, fostering a vibrant campus environment. Students are actively involved in various academic and administrative committees, ensuring their voices are heard in decision-making processes. Since gaining autonomy in 2016, the college has empowered students by involving them in curriculum development and committee participation, recognizing them as key stakeholders with valuable insights into their needs and fostering their leadership and management skills.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://dkwgdcnellore.ac.in/userfiles/file/Criterion%205/2022-23%20/5_3_2additional.pdf |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | View File |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college, established in 1964, boasts a rich history spanning 58 years and has produced notable alumni including doctors, lawyers, educators, and NRIs, contributing to the advancement of society. It has been a pioneer in promoting women's education during transformative periods. The Dodla Kousalyamma Alumni Association actively supports the college financially and otherwise, monitoring progress and organizing events. Notably, during the golden jubilee in 2014-2015, the association orchestrated celebrations and installed a statue of Saraswathi. During the college's autonomy process in 2015-16, the association highlighted the college's community role to UGC experts. Beyond routine activities, the association funds welfare initiatives like the midday meal scheme and infrastructure enhancements. In 2019, it was formally registered and engaged in skill development programs like jute bag making. The association also contributed significantly to erecting a bust of Smt. Dodla Kousalyamma, the college's benefactor. Overall, the alumni association remains instrumental in the college's advancement and welfare

initiatives.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/5_4_1.pdf |

5.4.2 - Alumni's financial contribution during the year**E. <2 Lakhs**

| File Description | Documents |
|-----------------------------------|-------------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is based on the guidelines of University grants commission, Andhra Pradesh State council of higher education, Commissionerate of collegiate education.

1. Academic Council : This council Scrutinize and approves the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications.

2. Board of Studies: Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council.

3. Finance Committee: Finance Committee shall act as an advisory body to the Governing Body, to consider :Budget estimates relating to the grant received/receivable from UGC, RUSA and income from fees, etc.

4. Head of the Departments: Allocate the subjects to the faculty members well in advance before the commencement of the semester/year. Every year they prepare the chart for departmental activities. Vision To enable and empower the women

students-especially from the weaker sections of society with the rural background, with Hard, Soft and Life skills and human values that contribute for the acquisition and development of a good career and multidimensional empowerment. To encourage participation in community development programmes through community service projects, academic industrial internships and extracurricular activities like NCC, NSS, YRC etc..

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_1_1_%20Link%20(1).pdf |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The management has formed various committees along with principal as a chairman in various sectors like CPDC, IQAC, college committees, Examination cell, JKC, Women empowerment cell, Student council etc.

1. College planning and development council (CPDC): It is constituted as per the government policy to ensure local community participation and strengthen the parent's involvement in college affairs without interfering with the rules and regulations of functions of the college. It has been constituted with prominent members of the public are also involved. It gives advices for the quality improvement of the College.

2. Internal Quality Assurance Cell (IQAC): The aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

3. Staff Council: Regular meetings are conducted by the principal with staff council for discuss and approvals in the smooth conducting of the college.

4. Examination Cell: The COE shall be responsible for the conduct of all Comprehensive internal and semester examinations of the college.

5.Jawahar Knowledge Centre(JKC): The role of JKC is to train the students for employability and conduct job drives.

6. Women empowerment cell(WEC) : The role of WEC is to conduct awareness, safety and training programs to women students.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_1_2_%20Link%20(1).pdf |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

1. Admission of students: Online admission Module for Degree Colleges (OAMDC) is the platform of online admissions. Students will be applied directly in the portal and seat allotment has been allotted by the OAMDC authorities (A.P. Higher Education).

2. Industry Interaction / Collaboration: Some of the departments in the college have collaboration with the industry that helps in interaction and exposes to the real time needs of the industry.

3. Curriculum Development: Curriculum development has been a crucial aspect of the quality strategies of the college. Based on the feedback provided by students and staff, syllabus is revised keeping the overall framework of the curriculum.

4. Teaching and Learning: Smart class rooms such as Digital and Virtual classes are regularly used by the faculty. Similarly, students centered teaching learning strategies are used.

5. Examination and Evaluation: The college follows 30/70 internal and external evaluation giving thrust to the formative assessment.

6. Library, ICT and Physical Infrastructure / Instrumentation:

College has comprehensive infrastructure in the form of classrooms, laboratories, open air auditorium and an assembly hall. The college has student managed hostel. Library was automated by acquiring library management software called Lib Soft.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/Strategic%20Plan%202022-2023.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

1. **Policies:** The college follow different policies like equality, discipline, administration, admission, attendance, research etc.
2. **Administrative setup:** The Governing body, Finance Committee, Examination cell and Boards of Studies are the important components of autonomous structure. Appointments: a) Lecturers are appointed through APPSC (Andhra Pradesh Public Service Commission) according to the guidelines given by UGC. 1. By promotion of Junior college lecturers with NET/SET or Ph.D. 2. Absorption of Aided lecturers into government service.
3. Contract lecturers appointed by state Government.
4. Non-teaching recruited through promotion or compassionate grounds. The salaries of the teaching and non teaching staff are drawn from the Andhra Pradesh Treasury department.
1. **Service rules:** The service rules of the teaching and non teaching staff are according to the GOs given by the government.
1. **Procedures:** a) Grievance and Redressal cell: Grievance related to academic, infrastructural amenities, etc. are placed with the redressal cell.
- b). **Administration:** e-filing, digital structure, digital

proceedings and corresponding files, digital keys, bio metrics (IAMS).

c) Finance and Accounts: Submission of salary bills through HRMS, contingent bills through CFMS.

d) Student Admission and Support: OAMDC, Jnana Bhumi, Inflibnet, LMS.

e) Examination cell: Results automation, generation of hall tickets, d forms, students registration, promotion and evaluation.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://www.dkwgdcnellore.ac.in/pages.php?type=administration&id=organogram |
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/OAMDC%20Reservations.pdf |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

This is Government college, the welfare measures or schemes are

implemented as per the guidelines of the government.

Teaching: 1.Increments: Three increments for Ph.D. Two increments for M.Phil or M.Tech

2.Leave: 1.Casual, Maternity and Sick leave 2.Paternity leave

3.Duty leave for attending conferences, symposia and seminars.

4.Faculty Development Program Non-Teaching 1.Casual, Maternity and Sick leave 2.Paternity leave 3.Earned leave 1. Employee Health Scheme:

This is a scheme of the Government of Andhra Pradesh. The employee pays an annual membership upon which the employee and his dependents are provided cashless medical treatment. 2. Group insurance scheme (GIS): The employee contributes some amount per month, the accrued amount along with interest will be paid to employee and in case of accidental death the policy amount will be paid to the employee. 3. CPS: New pension scheme for Government staff who entered services after 2004.

Employees contribute 10% of the pay and DA and the state Government contributes equal share. 4. GPF: Old pension scheme for Government staff appointed prior to 2004.

The contribution is 6% of pay or more. 5. Festival advance for non teaching staff: The employees get one month's salary as festival advance. All the welfare schemes for the staff follow the guidelines of the AP state Govt.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_3_1_%20Link(1).pdf |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

64

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

64

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution undergoes internal and external financial audits regularly. At the end of every financial year, the college constitutes different annual verification committees by the staff to audit the financial settlements and entries in

stock registers and their maintenance by the departments.

The committees physically verify the stock, the vouchers and whether proper mechanism is followed in procuring the equipment or service and so on.

A copy of the verification outcome is submitted to the Principal. The internal financial accounting of the office is constantly monitored by the administrative officer and the Principal.

The external financial audits are done by the Regional Joint Director of Collegiate Education and Auditor General's office.

These audits are conducted periodically and without any prior notice. The objections raised by the audit team are recorded, addressed and responded in an appropriate way following the rules and norms.

The audit reports of the college are submitted to the office of CCE.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_4_1_Link%20(1).pdf |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7.24

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | View File |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a Govt. Institution, the college receives funds from the state government and UGC. It enjoys funds under Autonomous and CPE status by the UGC. The RUSA fund of Rs. 2crores is sanctioned to the college. Government of AP sanctioned Rs.1 crore for construction of buildings and Rs. 83 lakhs for purchasing of Lab equipment under NIRF scheme.

The salaries of the staff are paid by Government. Another source of funds raised from self financed courses. The college also attracts funds from the philanthropists and alumni.

The college has CPDC (College Planning and Development Council) which helps in the mobilization of funds. The college also places its requests for financial support from corporate sector, as well as the members of Assembly and Legislature Funds from internal sources:

1. Institution have huge solar planks, generates power and transfer to grid to reduce the bill.
2. Institution has canteen run by outer vendors duly paying Rs.15,000/- per annum.
3. The institution has another rental giving room which was occupied by another vendor, duly paying Rs.6000/- per month.
4. The institution has MoU with Siri Adds, SPSR Nellore for arranging their advertising boards at the North East near College Compound wall. For this purpose they will pay Rs.70000/- per year.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/6_4_3_%20Link%20(1).pdf |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC Initiates:

1. Initiating MoU: In collaboration with the Department of Chemistry, IQAC has undergone an MoU with Anvitha Life Care Pvt. Ltd, a pharmaceutical company located at Naidupet, Nellore District, on 02-12-2021. As part of this MoU, the company has offered many job opportunities to the passed out Chemistry students of our college. They promised to the College, that they would continue the tradition of giving appointments in the future. The department of Zoology has MoU with Alpha Marine, Nellore, to exchange information on research and educational programmes. As part of this they jointly exchange information on teaching, learning material and training programs.

2. Conduct of the Webinars: For the knowledge enrichment of the college students, IQAC conducts webinars.

3. Conduct of Student Induction Programs: The student induction programme engages with the new students as soon as they come into the institution, before regular classes commence. 1. Brief history of the organization, 2. Organizational mission, vision, objectives and philosophies, 3. Policies and procedures of the organization,

4. Rules and regulations of the organization, 5. Organizational structure and authority relationship.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_5_1_Link.pdf |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

a) Teaching and learning process (TLP): The Commissionerate of Collegiate Education, Andhra Pradesh has introduced the TLP in the year 2020 for monitoring the class work taken by the lecturers regularly through an app. Under this programme CCE conducts training programs for master trainers concerned from each department and college to establish an audio and visual recordings of lessons in all subjects.

b) Face recognition system: The Government has introduced the facial recognition app for the attendance of staff and students through FRS app. The Internal Quality Cell of the college has played a major role in institutionalizing the quality assurance strategies and process that have been initiated to ensure the quality bench marks. The present description will present the initiatives in two major segments i.e., one dealing with teacher quality, performance, the other segment is the diligent documentation of every activity.

The IQAC prepares necessary formats for the preparation of annual teaching plans and teaching diaries. Teacher quality and accountability is ensured through periodic feedback, and give constructive suggestions them. Annual Academic and Administrative Audit is one such measure for quality augmentation in teaching learning process. IQAC initiates to submit data to NIRF and APSCHE.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.dkwgdcnellore.ac.in/userfiles/6_5_2.pdf |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://www.dkwgdcnellore.ac.in/userfiles/6_5_3_Link%20(1).pdf |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being meant for women education, the question of gender equity takes priority. The faculty members include both sexes though the students belong to the same sex. Several programmes were organized to promote gender equity among the staff and students. Experts from outside were invited to create awareness among them. They spoke on different topics like Girl Child Protection, Girl Education. Child care and tried to enlighten them with live examples. The students were made aware of the threats of child marriages and emphasized the need of preventing them. They also stressed the point that the children of both sexes be equally treated without discrimination. The girl students were sensitized towards their rights and warned against the impending threats like women trafficking, domestic harassment and so on. Girl education checks these maladies in the society and strengthens them to move forward with self-confidence. Doctors were invited to undertake counselling on health and hygiene, nutritious food etc. The staff and students were instructed to maintain physical as well as mental health through yoga, meditation, daily exercises, and sanitation. To maintain equity among the staff, both men and women employees were placed in key posts like HoDs, Coordinators of various committees etc.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://www.dkwgdcnellore.ac.in/userfiles/7_1_1%20additional%20information%2022-23.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college takes care of two types of wastes which include Biodegradable and non-biodegradable ones. While the former is collected for vermi compost preparation, the latter is collected separately to be disposed by municipal workers. Plastic free campus has been built with special care and effort by banning the use of single use plastic bags. As alternatives, cloth and jute bags were encouraged to use.

The liquid waste generated in the campus includes Sewage, Laboratory waste, Hostel and Canteen effluent waste material. Utmost care is taken to dispose the waste material. Pipe lines are constructed to carry this water into pits and septic tanks constructed for this purpose.

E-waste management

Age old Computers which are out of use were placed in a store room. The college does not have complete autonomy in handling the electronic waste which is generated mainly in the computer laboratory. This waste needs to be sent to an approved agency for effective disposal.

Hazardous Chemical Waste Management:

Neither hazardous chemicals nor any radioactive materials are used during experiments. The intensity of chemicals is diluted before they are let out. This waste water is sent carefully into the pits.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy undertaken by the institution

| | |
|---|-------------------------------------|
| 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|---|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|--|------------------------------|
| 7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: | C. Any 2 of the above |
|--|------------------------------|

Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

D.K Government college always stands in the front row to foster a greater sense of inclusion and belongingness that can help students find academic success. Equal opportunities are given to all the students irrespective of their social, economic, religious, cultural, regional, and communal diversities. National festivals like Independence day, Constitution day, Republic day, were ceremoniously celebrated by all students and staff with amity. The students celebrated festivals like Rottela Panduga, Ugadi, Ramzan, Christmas etc. The college provided shelter to the pilgrims, police personnel and other officials during the Rottela panduga. The college was also used as rehabilitation centre during cyclones.

By celebrating the festivals of all religions, the students sent a signal to the society that they were all together, respecting one another's culture and religion. All the students of different socio-economic backgrounds worked together on all events with zero intolerance, amity and harmony.

The departments of English, Telugu, Urdu and Hindi celebrate language days and try to create awareness on culture and traditions of different areas and language speaking people. NCC and NSS organized many camps at different places, thereby your students got in touch with the habits, traditions of people at new places.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

D. K. Government college for women is reputed for sensitizing its staff and students to constitutional obligations by involving them in many activities. Through curricular, co-curricular and extra-curricular activities the staff and students were made to involve in various activities like seminar presentations, workshops, debates, group discussions and so on. By conducting mock parliament,/Assembly,the staff and students were sensitised to the constitutional obligations.The Political Science and History departments actively conducted these programmes and encouraged the students and staff to enhance awareness about the values, duties and rights of the citizens. During the National festivals like Independence Day, Republic Day, Ektha Diwas,the students were sensitised through lectures by the Principal and staff members. Moreover,by inviting from outside, some experts in law and the constitution, the staff and students were sensitized through their valuable speeches. Constitutional day was organized to make the students recall the spirit of the constitution and bind to moral values,obligations, duties and responsibilities enshrined in the constitution. Moreover, the list of constitutional values,duties and responsibilities were displayed in the notice board outside the departments of Political Science and History to help the students get knowledge of their role in the society.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and

C. Any 2 of the above

conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Organization of national festivals is a part of the regular activity on the campus. Independence day and Republic day are celebrated with gusto and the college NCC and NSS units play a special role in the conduct of these events. Competitions in selected areas are conducted, cultural activities are planned and presented and students are encouraged to speak on the issues related to the society and the nation. The college celebrates these festivals with its own individual mark of equality and fraternity.

Apart from the national festivals, birth and death anniversaries of great Indian statesmen, leaders, writers, scientists, academicians, social reformers are celebrated. These events are celebrated to initiate the students to the fields of knowledge to which these great personalities have contributed, and also to make the students follow the path of knowledge, leadership and service to community by taking these personalities as their role models. The events that are conducted are the birth or death anniversaries of writers like R.K. Narayan, Mulk Raj Anand, Telugu writers like Gurajada,

Gurram Jashua, or those of scientists like C.V. Raman, J.C. Bose, C.R. Rao, or Srinivasa Ramanujam and so on. Different programmes were also conducted to raise social awareness.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice -1:Experiential Learning through Societal Service:

Objectives:

1. To create awareness among the illiterate women on hygienic conditions during lactation and protect babies.
2. To help the students gain knowledge through experiential learning.

Our Home Science students conducted "Breast Feeding Week" during the year 2022-'23 at Nellore. With the help of Aasha workers and Anganwadis, students explained to the lactating women about the importance of maintaining sanitation because health depends on hygienic conditions. They tried to educate the women by giving counselling to save their lives.

Best Practice - 2 Employability Enhancement through Value Added Courses and Certificate Courses

Objectives:

1. To provide extra academic help to the students.
2. To guide them by conducting awareness programmes.
3. To give rigorous training in digital skills and communication skills.

4. To help them participate in job drives and see that they get jobs.

Programme Implementation: During the Academic Year 2022-'23, The Departments of English, Zoology, Computer Science conducted Value Added and Certificate Courses. They trained the students on communication skills, digital skills and analytical skills. Certificates were issued to the students after the successful completion of the courses. Job drives were conducted and some students were selected by the companies.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.dkwgdcnellore.ac.in/userfiles/Best%20practices%2022-23.pdf |
| Any other relevant information | https://www.dkwgdcnellore.ac.in/userfiles/Best%20practices%20Additional%20information%20link%20(4).pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

7.3 INSTITUTIONAL DISTINCTIVENESS

MULTI-FACETED GROWTH AND HOLISTIC DEVELOPMENT

D.K. College for Women (A), Nellore stands unique in many aspects. It works according to the Vision and Mission it envisaged. 'Multi-faceted Growth and Holistic Development' is its distinctive feature. To realize this, it proposed five dimensional formula.

Growth in Physical Health: Utmost importance is given to students' physical health because it decides the other types of health. Healthy food is provided to the hostelers. Physical exercises are done by the students in the gymnasium and in the playground.

Growth in Mental and Emotional Health: Awareness classes are

often held to boost their spirits. Yoga and Heartfulness meditation classes are conducted regularly to improve their mental and emotional health.

Growth in Academics: By conducting Bridge Courses, Remedial classes, Value added courses, Certificate courses, seminars, workshops regularly, the college plans to achieve overall growth in academics.

Growth in Multiple Skills: The college provides Life Skills, Communication skills, Computer skills, Soft skills, Interview skills etc, for their future prospects. JKC platform gives training in employment skills.

Growth in Community Outreach and Service Activities: Our college students extend Community service in various ways that gives them experiential learning.

| File Description | Documents |
|---|---|
| Appropriate link in the institutional website | https://www.dkwgdcnellore.ac.in/userfiles/Institutional%20distictiveness%2022-23.pdf |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION FOR THE NEXT ACADEMIC YEAR

As the college is moving towards the fourth cycle, a systematic approach to its further growth is indispensable. Our plan of action goes like this. Increasing admissions in the first year, To conduct Bridge Courses and Induction Programmes to the newly joined students. To enhance various women empowerment activities with the help of alumni. To conduct health awareness programmes, soft skill courses, organize seminars, workshops, endowment lectures. To sensitize the students on various Government schemes, create awareness on voting, consumer consciousness, Disa app usage etc. To improve P.G admissions in English, Telugu, Zoology and Computer Sciences. To enhance the spirit of research among the UG and PG students. To implement Continuous Internal Assessment. To encourage FDPs, Value Added Courses and Certificate Courses. To improve Centralised Examination system. To encourage transparency in administration. To build eco-friendly atmosphere in the campus. To organize

study tours. To undertake extension activities and community service programmes. To help the UG passed out students for progression and employment. To help the students in doing internship safely in companies to gain hands-on experience. To maintain cordial relationship with alumni association and see that maximum help is sought from them.